



TOWN OF KNIGHTDALE
PLANNING AND ENGINEERING COMMITTEE
Meeting Minutes

950 Steeple Square Court, Knightdale, North Carolina 27545

October 17, 2012

The Knightdale Planning and Engineering Committee met in the upstairs conference room in the Town of Knightdale Town Hall at 6:00 p.m. on October 17, 2012.

ITEM I. CALL TO ORDER

...Councilor Tripp called the meeting to order at 6:07 p.m., Wednesday, October 17, 2012.

ATTENDING: Councilor Tripp, Councilor Poirier, Mark Swan, Chris Hills, Jennifer Currin, Fred Boone, Jeff Triezenberg, Seth Lawless

ITEM II. APPROVAL OF MINUTES

... Councilor Tripp moved to approve the September 10, 2012 minutes. Without objection the motion carried unanimously.

ITEM III. OLD BUSINESS

A. Capital Projects Update

First Ave. Phase One – Mr. Boone provided an update on the First Ave. Improvements Phase 1 and 2. Mr. Boone stated that all supplemental agreements have been signed and progress is slowly moving forward.

Mingo Creek Greenway – Mr. Boone reported that the Town is working with NCDOT on concurrence to send a Notice of Award to DeVere Construction Company.

BB&T Right Turn Lane – Mr. Boone stated this project is underway, there have been minor delays due to weather. A signal pole needs to be relocated to keep the project moving forward.

Interior Town Building Renovations – Mr. Boone is working with Tony Johnson and staff to finalize the building plans. They will submit for a building permit once complete.

B. Pedestrian Plan Update

Mr. Triezenberg discussed the Pedestrian Plan's intent for time of improvements. He identified several of the corridors in the plan that are not anticipated to be complete for a while, such as a connection to a multi-use trail in Churchill due to a railroad crossing. The plan is 95% completed and he is meeting with Withers &

Ravenel to discuss the UDO amendment recommendations. A public hearing will be held at the November Town Council Meeting for comment.

C. Minimum Housing Ordinance Amendment

Mr. Triezenberg reviewed the history of the amendment. The Hodge Road houses were cited as examples.

Ms. Currin stated that Staff could investigate incorporating this into our WAP for gateways to achieve bonus points. Members were in agreement to proceed.

Mr. Swan pointed out that in the country, houses are left to fall apart and deteriorate as part of the landscape.

D. Appearance Committee Discussion Goals

Ms. Currin reviewed a list of action items, which has also been presented before the Land Use Review Board. The items will be implemented in conjunction with the Community Appearance Award and advertised in the New Year.

The committee suggested Staff create a list of potential service projects for scout or church groups to select from.

ITEM IV. NEW BUSINESS

A. Town Park Sponsorship

Ms. Currin presented several sponsorship options to select from and begin brainstorming.

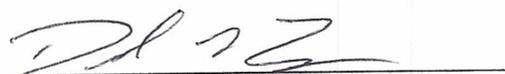
A suggestion was made to consider multi-purpose field sponsorships. Due to time limitations, Councilor Tripp recommended the item be further discussed at the November Planning & Engineering Committee meeting.

ITEM V. OTHER BUSINESS

None

ITEM VI. ADJOURNMENT

... Without objection, the meeting was adjourned at 6:58 p.m.



Attest, Chairman of the Planning and Engineering Committee, Dustin Tripp



Clerk to the Planning and Engineering Committee, Courtney Jenkins