



TOWN OF KNIGHTDALE
PLANNING AND ENGINEERING COMMITTEE
Meeting Minutes

950 Steeple Square Court, Knightdale, North Carolina 27545

June 13, 2011

ITEM I. CALL TO ORDER

...Councilor Gleason called the meeting to order at 6:02pm, Monday June 13, 2011.

ATTENDING: Councilor Gleason, Councilor Poirier, Mark Swan, Myron Kelly, Fred Boone, Chris Hills, Jeff Triezenberg, Jennifer Currin, Brad Johnson

ITEM II. APPROVAL OF MINUTES

...Mr. Hills moved to approve the minutes. Councilor Poirier seconded. The motion carried unanimously.

Councilor Poirier asked that new business be moved before old business. The committee agreed.

ITEM III. NEW BUSINESS

1. Pedestrian Planning Grant

Mr. Hills explained that the Town had received a \$28,000 grant to complete a pedestrian plan. Staff is waiting on the packet from the NCDOT to begin work on the project.

Mr. Hills noted that a committee would be called to oversee the process including members from council, LURB as well as citizens and representatives of the business community.

Staff anticipated that the plan would be linked into the greenway process already underway, but that the plan would not include bike options as they were specifically separated.

Councilor Gleason asked what the timeline for the project would be.

Staff explained that it would likely be around 18 months and would result in identification of priority projects for the Town's CIP list.

2. Non-Conforming Dumpsters

Mr. Hills explained that there were several existing dumpsters in Town that did not conform to current Unified Development Ordinances. Staff was in the process of identifying those non-conforming dumpsters in plain view of the right of way. After they are identified, the attorney has suggested an amortization process with the cost to fix non-conforming dumpsters spread over 3-5 years.

Mr. Hills explained that after an inventory is created a text amendment codifying the process would be created. The timeline for the amortization would be based on cost.

Councilor Poirier was interested in how this came to be?

Mr. Hills explained that these are often a problem that evolved from conformity into nonconformity but now are an issue when visible from the right of way.

Mr. Swan was concerned about the applicability to recently installed dumpsters.

Mr. Hills assured Mr. Swan that dumpsters installed recently would have to be in conformity, and if they had replaced a non visible dumpster with a like dumpster they would be okay.

Mr. Swan wondered if the amortization could be dealt with from the current nonconformity section. Mr. Hills explained that the nonconformity section did not address dumpsters directly.

There was a discussion of the impact of the more stringent regulations on the parking lots. Staff felt that the more liberal parking requirements when the dumpsters were originally involved would likely leave plenty of room for the dumpsters to be brought into compliance.

Councilor Poirier moved to send the non-conforming amortization amendment to council, Mr. Gleason seconded and asked that the amendment be added to Wednesday's council meeting. The motion carried unanimously.

3. Bike Friendly Community

Mr. Hills brought up this designation at the request of Mr. Swan and distributed the requirements for the designation to the group. He explained that the Town was not meeting the minimum requirements for application but that it was well on its way.

Mr. Swan acknowledged that the Town was not in a condition where it could apply to be recognized, but that there should be a goal set for an application to be advanced within the next three years and the Town to receive Bronze status within five years. Continuing to address little pieces in a cumulative way would be a very positive development for the Town.

Mr. Hills agreed. He said that staff would identify low hanging fruit on the checklist and get ducks in a row in that regard and report back to the Planning and Engineering Committee on a quarterly basis over the next year.

The committee agreed that movement toward becoming a Bike Friendly Community was a good goal for the Town.

ITEM IV. OLD BUSINESS

1. First Avenue

Mr. Hills explained that there were four Progress Energy easements remaining and that Council intervention may be required.

Councilor Poirier suggested council members visiting the holdouts.

The bidding for the project is open 6/8 – 7/14 with anticipated award of the project in August.

2. Park Update

The Town continues to pursue a redesign of the property. The committee discussed the proposal to break the park into two phases to speed the most ready parts of the project and utilize CBDG funding. The proposed redesign will come before council in July/August.

3. Greenway update

Mr. Hills noted that the Town was waiting for a determination on pier construction from the NCDOT.

Councilor Gleason asked for an update to the progress on Phase 1. Mr. Hills noted that he hadn't heard anything but that he would email the committee an update as soon as it becomes available.

.... **Councilor Poirier departed 6:28pm.**

4. Widewaters roundabout/ Lynnwood road improvements

Mr. Hills noted that construction will begin this month.

5. BB&T turn lane

Widewaters crosswalk, SEPTA turn lane and crosswalk at widewaters parkway have been combined and will be rebid.

ITEM V. OTHER BUSINESS

1. Outdoor Merchandizing

The committee discussed the expanded outdoor operations of several retailers in town which they were worried affected connectivity. Mr. Hills noted that staff would research the issue as well as precedent ordinances regarding this issue in other towns and report back to the Committee.

2. Peddling
Mr. Kelly asked about the issue of peddling in Town. Mr. Hills noted that while it was not illegal, peddlers could not impede traffic in any way. He said that he would follow up with the Police to see if there were any further issues.

ITEM VI. ADJOURNMENT

... Mr. Gleason adjourned the meeting without objection at 6:37pm.

Attest, Councilor Gleason

Clerk to the Planning and Engineering Committee, Brad Johnson