



TOWN OF KNIGHTDALE
PLANNING AND ENGINEERING COMMITTEE
Meeting Minutes

950 Steeple Square Court, Knightdale, North Carolina 27545

February 11, 2013

The Knightdale Planning and Engineering Committee met in the upstairs conference room in the Town of Knightdale Town Hall at 6:00 p.m. on February 11, 2013.

ITEM I. CALL TO ORDER

...Councilor Tripp called the meeting to order at 6:00 p.m., Monday, February 11, 2013.

ATTENDING: Councilor Tripp, Mark Swan, Myron Kelly, Fred Boone, Jeff Triezenberg, Jennifer Currin, Courtney Jenkins

ITEM II. APPROVAL OF MINUTES

... Mr. Boone moved to approve the January 14, 2013 minutes. Ms. Currin seconded. Without objection the motion carried unanimously.

ITEM III. OLD BUSINESS

A. Capital Projects Update

First Ave. Phase I and II – Mr. Boone stated Phase I is 70% complete. Due to good weather, there has been solid progress with the installation of curb and gutter. Phase I of the project is on schedule to be completed by March 22. Regarding Phase II, storm drainage and demo is complete with renovation work underway.

BB&T Right Turn Lane – The construction is substantially complete with final inspections to be scheduled.

Knightdale Town Park – This project is currently 55% complete with utility installation nearing completion. The primary focus is on roadwork which is being executed as weather allows.

Councilor Tripp asked for a sewer update regarding Myers Lake.

Ms. Currin responded that Myers Lake should begin in the next few weeks and the total time for the sewer extension will be 4 to 6 weeks.

Greenway Phase II – This project is now underway with several areas cleared and the first boardwalk under construction.

Interior Town Building Renovations – The renovations are 99% complete and are in the punch list phase.

B. Gateway Discussion

Ms. Currin addressed the Knightdale Boulevard and Hodge Road gateways. If the P&E Committee approves, Staff would like to proceed with moving the discussion forward to the Land Use Review Board.

Councilor Tripp agreed to send the appearance item to the LURB with the stipulation of involving Brian Bowman regarding the Town branding aspect.

Mr. Swan asked if there was an established budget.

Ms. Currin answered there is not a budget in place currently; the discussion is primarily for future ideas. She stated Staff will continue to look to future development regarding the Water Allocation Policy.

The P&E members moved to send the gateway discussion to the LURB.

C. Traffic Calming Policy

Mr. Boone stated that he is investigating a re-write of the traffic calming policy. The current policy in place is outdated, difficult to implement and hard for citizens to understand. He said most speeding concerns take place in neighborhoods, where children are the biggest concern and a change under the current policy can take up to 3 years to implement. He is looking to streamline the process and has brought the matter to the P&E Committee members to receive some input and ideas. He also asked if the policy should only include neighborhood streets or perhaps other areas such as Old Town. Some possible traffic calming techniques include gateway treatments, speed humps, road dieting and additional signage.

Mr. Kelly addressed his concern regarding Second Avenue.

Mr. Swan replied that he does not want to see traffic calming methods taken and then have traffic pushed to other streets. If there is a true danger, then it needs to be documented and addressed. He feels there is sometimes a perception created primarily due to a few speeders and if that is the case, then it comes down to better law enforcement.

Mr. Boone stated concerns typically come from Homeowner Associations but asked if Staff should consider non-established neighborhoods, such as Old Town, if there were petitions. He also asked if any member had a suggested time frame.

Mr. Triezenberg responded that 3 years for implementation is excessive but perhaps the time frame should be more than 6 months to ensure that the Town is addressing a true problem and not a personal problem.

Ms. Currin asked if there is a policy in place for contacting the neighborhood residents.

Mr. Boone answered the second stage does involve a petition, which needs to reach 80% of residents. He discussed the concern for fundage and the need to prioritize it in the fiscal budget. Currently, work performed would come directly out of the engineering and maintenance budget. He thinks it would be best to set aside funds for these projects and have traffic calming listed as a separate line item.

Councilor Tripp asked if traffic calming was part of the UDO.

Ms. Currin replied the UDO has the flexibility to address various traffic calming situations and foreseen issues regarding new development, such as Myers Lake.

Councilor Tripp and Mr. Swan agreed that any decision needs to be tied to data. It also needs to tie to neighborhood petitions and they do not want the required number of 80% of households to be lowered.

Councilor Tripp suggested collecting the Stealthstat data twice to compare data.

Mr. Swan proposed sending police to the designated area the second time to see if it lowers the speeding data.

Mr. Boone concluded that he will continue his research on re-writing the traffic calming policy, prioritize on tiers and streamlining the process.

D. Delta River Way No Parking Update

Ms. Currin stated that Mr. Hills and Mr. Tyndall attended the Widewaters Homeowners' Association meeting to address the Delta River Way parking concerns. The HOA confirmed that parking is allowed and encouraged in the pool parking lot. The HOA is considering adding additional parking on the east side and will follow up with Staff. The police department has been directed to enforce the non-parking areas.

ITEM IV. NEW BUSINESS

A. CAMPO Northeast Area Study Briefing

Ms. Currin stated that CAMPO is performing a study of several municipalities in the area, working with Wake County and Franklin County DOT, to create a comprehensive plan view for future road planning. Mr. Hills will be providing an update to Town Council at the February 20 meeting.

B. Chapter 62 of Town Code Review / UDO Conformance

Ms. Currin explained that there are discrepancies between Chapter 62 of the Town Code and the UDO regarding transient vendors. She asked the committee members if the code should be revised to be more reflective of the UDO. The Town Code does not set parameters and the UDO prohibits transient vendors.

Councilor Tripp responded to move forward with the change to ensure consistency and prevent future conflicts. He stated that transient vendors do not always obtain permission from property owners and they could discourage paying tenants.

Mr. Swan stated there can be good and bad transient vendors, depending on behavior and permissions. He addressed his concern regarding food truck vendors.

Ms. Currin replied that food trucks are an emerging trend and Staff is currently in discussions regarding that matter. She stated that transient vendors can cause problems such as parking issues, safety issues and poor site visibility for motorists.

Mr. Triezenberg stated the Town should focus on encouraging their participation in events, such as the Farmers Market.

Councilor Tripp pointed out that if transient vendors were allowed, it could cause an abundant number of carts throughout the town, in particular at commercial buildings which could create tension with tenants.

The P&E members moved to have Staff create consistency between the Town Code and UDO and bring back to the March or April P&E meeting.

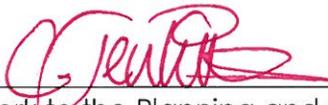
ITEM V. OTHER BUSINESS

ITEM VI. ADJOURNMENT

... Without objection, the meeting was adjourned at 6:53 p.m.



Attest, Chairman of the Planning and Engineering Committee, Dustin Tripp



Clerk to the Planning and Engineering Committee, Courtney Jenkins