



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

June 3, 2013

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors Jeff Eddins, Tim Poirier, James Roberson, and Dustin Tripp.

ABSENT: No one.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, HR Director/Town Clerk; Jimmy Overton, Finance Director; Chris Hills, Planning Director; Fred Boone, Town Engineer/Public Works Director; Keith Archambault, IT Administrator; Jeff Triezenberg, Senior Planner; Brian Bowman, Public Information Officer; Tim Guffey, Fire Chief; Richard Haynes, Police Sergeant.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Eddins.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Roberson to adopt the agenda. Motion seconded by Councilor Eddins and carried unanimously.

ITEM II. APPROVAL OF MINUTES

May 15, 2013

...Motion by Councilor Eddins to approve the minutes of May 15, 2013. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

None at this time.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

Nothing at this time.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

A. ZTA-4-13 Accessory Building Clarifications

Public hearing opened at 7:02 p.m.

Jeff Triezenberg, Senior Planner, presented a zoning text amendment to amend section 4.6 (Accessory Buildings) of the Unified Development Ordinance by further defining what structures are classified as accessory buildings and better defining how much of a rear or side yard may be covered by said buildings.

Mr. Triezenberg recommended closing the public hearing after receiving comments and referring ZTA-4-13 to the June 10, 2013 Land Use Review

Board meeting.

No one approached.

...Motion by Councilor Tripp to close the public hearing at 7:15 p.m. and refer ZTA-4-13 to the June 10, 2013 Land Use Review Board meeting. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

B. AN-1-13 Panther Rock Boulevard – ORD #13-06-03-001

Public hearing opened at 7:16 p.m.

Planner Jeff Triezenberg reviewed the voluntary annexation petition received for approximately 2.34 "satellite" acres belonging to Riverside Plantation, L.L.C. and recommended adoption of Ordinance #13-06-03-001 after receiving public comment.

No one approached.

...Motion by Councilor Roberson to close the public hearing at 7:17 p.m. and adopt Ordinance #13-06-03-001. Motion seconded by Councilor Poirier and carried unanimously.

C. AN-2-13 Panther Rock Park Property – ORD #13-06-03-002

Public hearing opened at 7:17 p.m.

Planner Jeff Triezenberg reviewed the voluntary annexation petition received for approximately 2 "satellite" acres belonging to the Town of Knightdale and recommended adoption of Ordinance #13-06-03-002 after receiving public comment.

No one approached.

...Motion by Councilor Roberson to close the public hearing at 7:18 p.m. and adopt Ordinance #13-06-03-002. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

D. Fiscal Year 2014 Budget

Public hearing opened at 7:19 p.m.

Jimmy Overton, Finance Director, presented the fiscal year 2014 proposed budget ordinance and answered questions from Council noting that recommendation for adoption would be included on the June 19, 2013 Town Council agenda.

No one approached.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

Parks and Recreation Bond Finance Proposal – RES #13-06-03-001

Finance Director Jimmy Overton presented a resolution approving the sale of General Obligation Parks and Recreational Facility Bonds with SunTrust Bank in the amount of \$3,000,000 for the construction of Phase II of Knightdale Station Park.

...Motion by Councilor Poirier to adopt Resolution #13-06-03-001 awarding sale of \$3,000,000 General Obligation Parks and Recreational Facility bonds to Sun Trust Bank. Motion seconded by Councilor Eddins and carried unanimously.

ITEM X. NEW BUSINESS

A. Authorization to Exercise Parrish and Whitman Options

Seth Lawless, Town Manager, recommended proceeding with closing on the two lots adjacent to the park property for which the Town acquired options noting the deadline for exercising the options as July 22, 2013 with a 90 day extension available.

...Motion by Mayor Pro Tem Chalk to authorize the Town Manager to send written option notices to the owners of the Parrish and Whitman Investment properties and execute all necessary documents to close on these purchases. Motion seconded by Councilor Roberson and carried unanimously.

B. NCDOT Emergency Vehicle Preemption Agreement

Fred Boone, Town Engineer, presented a Traffic Services Agreement with NCDOT for the design, review and inspection of an Emergency Vehicle Preemption device at the intersection of Widewaters Parkway and Knightdale Boulevard. Mr. Boone explained that the agreement would

require a \$10,000 deposit.

...Motion by Councilor Eddins to authorize the Town Manager to execute the agreement with NCDOT for Emergency Vehicle Preemption Design, Review, and Inspection. Motion seconded by Councilor Tripp and carried unanimously.

C. Branding Agency Contract

Brian Bowman, Public Information Officer, recommended awarding Phase I of the Branding project to Northstar for the initial research of the project.

...Motion by Councilor Tripp to authorize the Town Manager to sign a contract with Northstar to perform Phase I for the Branding Project. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM XI. OTHER BUSINESS

None at this time.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering
No report.

B. Finance
No report.

C. Public Safety
No report.

D. Nominating
No report.

E. Liaison Reports
No report.

Councilor Tripp recognized staff members for running in the Special Olympics Torch Run last week.

Councilor Eddins congratulated the Knightdale High School track team for winning another championship.

Mayor Pro Tem Chalk noted their National status.

Mayor Killen mentioned the Old Town Oversight Committee's recommendation to name the park arboretum.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

None at this time.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Eddins to adjourn at 8:06 p.m. Motion seconded by Councilor Roberson and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts