



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

August 5, 2013

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk;
Councilors Jeff Eddins, Tim Poirier, James Roberson, and
Dustin Tripp.

ABSENT: No one.

Staff Members Present: David York, Town Attorney; Seth Lawless, Town Manager;
Suzanne Yeatts, HR Director/Town Clerk; Chris Hills,
Planning Director; Fred Boone, Town Engineer/Public
Works Director; Brian Bowman, Public Information Officer;
Tim Guffey, Fire Chief; Kelsey Sargent, Engineering Intern;
Chris Miller, Fire Lieutenant; Tracy Solomon, Police
Sergeant.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Tripp.

ITEM I. ADOPTION OF AGENDA

**...Motion by Councilor Poirier to adopt the agenda. Motion seconded
by Councilor Roberson and carried unanimously.**

ITEM II. APPROVAL OF MINUTES

None at this time.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. North East Area Study

Mike Rutkowski, Stantec Consultant, presented an update of the North East Area Study discussing outreach efforts for public input over the last several months.

B. Explorer Scholarships

Fire Chief Tim Guffey recognized Fire Explorers Brandon Murray and Myron Pearce and presented each with a \$1,000 scholarship.

Chief Guffey also mentioned Explorer Bryan Parker who has recently enlisted in the Navy.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

Stephen Hargrove, 7045 Knightdale Boulevard, identified himself as the park manager of Village Squire Mobile Estates and requested that Council allow campers to park overnight in vacant lots in the park.

Mayor Killen instructed staff to work with the Planning and Engineering Committee and make a recommendation to Council.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

A. Budget Amendment 2014-01

Adopt Budget Amendment 2014-01.

B. Fee Schedule Revision 01

Adopt Revised Fee Schedule as presented.

C. Cheswick Phase 2B and 3 Street Names

RES #13-08-05-001

Adopt Resolution #13-08-05-001, Street Name Approval for Cheswick Subdivision.

D. Access Control System Change Orders 001-003

Authorize the Town Manager to execute Change Orders 001-003.

...Motion by Councilor Eddins to adopt the Consent Agenda. Motion seconded by Councilor Roberson and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

AN-3-13 Princeton Manor Remaining Phases Annexation
ORD #13-08-05-001

Public hearing opened at 7:32 p.m.

Chris Hills, Planning Director, presented a voluntary annexation petition from the owners of approximately 73.48 +/- acres situated between the Neuse River and the developed phases of the Princeton Manor subdivision. Mr. Hills recommended adoption of Ordinance #13-08-05-001 to extend the corporate limits of the Town.

No one approached.

...Motion by Councilor Roberson to close the public hearing at 7:34 p.m. and to adopt Ordinance #13-08-05-001. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS

AN-4-13 Knightdale Investors, LLC
RES #13-08-05-002

Planning Director Chris Hills reported receipt of a voluntary annexation petition from the owners of approximately 275.72 +/- contiguous acres comprising six parcels and a small portion of dedicated public right-of-way situated south of Knightdale Boulevard and between First Avenue and Marks Creek Road. Mr. Hills requested that Council adopt a resolution setting the date of a public hearing for September 3, 2013.

...Motion by Councilor Eddins to adopt Resolution #13-08-05-002 setting the date of public hearing for September 3, 2013. Motion seconded by Councilor Tripp and carried unanimously.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

TEM IX. OLD BUSINESS

A. Mingo Creek Greenway Project Budget Modification

Fred Boone, Town Engineer, explained that during the course of the project design, changes have been encountered that require modifying the project budget to reflect the additional costs totaling \$112,025. The modifications would be in the form of supplemental agreements with NCDOT.

...Motion by Councilor Poirier to increase the project budget as estimated. Motion seconded by Councilor Eddins and carried unanimously.

B. Brookfield Station Performance Bond

Town Engineer Fred Boone recommended that Council authorize staff to begin the process of calling the surety for Brookfield Station Phases I and II due to the uncertainty of the completion of infrastructure noting the bond is scheduled to expire on August 15, 2013.

...Motion by Councilor Tripp to authorize Town Staff to begin the process of calling the surety for Brookfield Station Phases I and II. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

C. Construction Project Updates

Kelsey Sargent, Engineering Intern, gave updates on various projects. Town Engineer Fred Boone assisted in answering questions from Council.

ITEM X. NEW BUSINESS

None at this time.

ITEM XI. OTHER BUSINESS

None at this time.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

No report.

B. Finance

No report.

C. Public Safety

No report.

D. Nominating
No report.

E. Liaison Reports

Councilor Tripp gave an update from the Parks and Recreation Advisory Board and reminded everyone of the Dine and Donate event to be held August 12, 2013 from 5:00 to 8:00 p.m.

Councilor Tripp mentioned the National Night Out event being held August 6, 2013 at Target from 6:00 to 8:00 p.m.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

None at this time.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Poirier to adjourn at 7:55 p.m. Motion seconded by Councilor Eddins and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts