



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

July 17, 2013

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Pro Tem Mike Chalk, Councilors Jeff Eddins, Tim Poirier, James Roberson, and Dustin Tripp.

ABSENT: Mayor Russell Killen.

Staff Members Present: David York, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, HR Director/Town Clerk; Chris Hills, Planning Director; Fred Boone, Town Engineer/Public Works Director; Jeff Triezenberg, Senior Planner; Brian Bowman, Public Information Officer; Chuck Capps, Police Corporal; Jacob Jones, Police Officer.

Meeting called to order by Mayor Pro Tem Chalk at 7:00 p.m.

WELCOME

Welcome by Mayor Pro Tem Chalk.

INVOCATION

Invocation by Councilor Roberson.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Poirier to adopt the agenda with the following amendments:

MOVE: Items VII, X-A, X-B, and X-C to the Consent Agenda.

Motion seconded by Councilor Eddins and carried unanimously.

ITEM II. APPROVAL OF MINUTES

None at this time.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

Knightdale High School 4-A Boys Track and Field State Champions

Mayor Pro Tem Chalk recognized the Knightdale High School Boys Track and Field team for their recent Championship.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

A. Position Classification Plan Revision

Adopt Revised Position Classification Plan as presented effective immediately.

B. AN-3-13 Annexation of Princeton Manor, Remaining Phases
RES #13-07-17-002

Adopt Resolution #13-07-17-002 setting the date of public hearing for August 5, 2013.

C. ZCP-4-10 Easement Dedication for Knightdale Station Park
RES #13-07-17-003

Adopt Resolution #13-07-17-003 Knightdale Station Park Easement Dedication.

D. ZCP-4-13 Easement Dedication for Smithfield Road STP-DA Project
RES #13-07-17-004

Adopt Resolution #13-07-17-004 Smithfield Road STP-DA Easement Dedication.

E. Personnel Policy Revisions

Approve revisions to personnel policy as recommended effective July 1, 2013.

**...Motion by Councilor Roberson to adopt the Consent Agenda.
Motion seconded by Councilor Eddins and carried unanimously.**

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

Griffin Street and Sixth Street ROW Abandonment
RES #13-07-17-001

Public hearing opened at 7:16 p.m.

Jeff Triezenberg, Senior Planner, presented a resolution ordering the permanent closure of Sixth Street and a portion of Griffin Street.

No one approached.

...Motion by Councilor Tripp to close the public hearing at 7:18 p.m. and to adopt Resolution #13-07-17-001 ordering the closures of Sixth Street and the identified portions of Griffin Street. Motion seconded by Councilor Poirier and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS

Item moved to Consent Agenda upon adoption.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

None at this time.

ITEM X. NEW BUSINESS

Items moved to Consent Agenda upon adoption.

ITEM XI. OTHER BUSINESS

Councilor Eddins noted that as of July 1, 2013 the fire and police divisions of the Public Safety Department began functioning as two separate departments and thanked the Police and Public Works employees for helping build the fire department over the past several years.

Mayor Pro Tem Chalk and Councilor Poirier added similar comments thanking staff members who helped create the Public Safety Department in years past.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Tripp noted the Planning and Engineering Committee will meet prior to the second August Council meeting.

B. Finance

No report.

C. Public Safety

Councilor Eddins mentioned the Public Safety Committee plans to meet before the first Council meeting in August.

D. Nominating

No report.

E. Liaison Reports

No report.

Councilor Poirier commented on the high grass along Forestville Road Elementary School and directed staff to contact Wake County to request increasing service.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

None at this time.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Eddins to adjourn at 7:25 p.m. Motion seconded by Councilor Poirier and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts