



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

September 3, 2013

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk;
Councilors Jeff Eddins, Tim Poirier, James Roberson, and
Dustin Tripp.

ABSENT: No one.

Staff Members Present: David York, Town Attorney; Seth Lawless, Town Manager;
Suzanne Yeatts, HR Director/Town Clerk; Fred Boone,
Town Engineer/Public Works Director; Chris Hills, Planning
Director; Brian Bowman, Public Information Officer; Jimmy
Overton, Finance Director; Jeff Triezenberg, Senior
Planner; Tina Cheek, Parks and Recreation Director; Tony
Lashley, Police Captain; Keith Archambault, IT
Administrator.

Meeting called to order by Mayor Killen at 7:04 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Eddins.

ITEM I. ADOPTION OF AGENDA

**...Motion by Councilor Eddins to adopt the agenda. Motion seconded
by Councilor Poirier and carried unanimously.**

ITEM II. APPROVAL OF MINUTES

August 21, 2013

...Motion by Councilor Tripp to approve the minutes of August 21, 2013. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

Branding Campaign Update

Brian Bowman, Public Information Officer, gave an update of progress on the Town's branding efforts.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

A. Open to the Public
No one approached.

B. Report on Citizen Inquiries
None at this time.

ITEM V. CONSENT AGENDA

Nothing at this time.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

AN-4-13 – Knightdale Investors, LLC
ORD #13-09-03-001

Public hearing opened at 7:13 p.m.

Jeff Triezenberg, Senior Planner, presented a voluntary annexation petition for approximately 275 acres including six parcels and a small portion of dedicated public right-of-way situated south of Knightdale Boulevard between First Avenue and Marks Creek Road.

Karl Blackley, President of Preston Development Company, spoke about the Knightdale Station subdivision project noting lot sizes and the addition of a YMCA facility as well as Thales Academy private school.

No one else approached.

...Motion by Councilor Roberson at 7:21 p.m. to close the public hearing and adopt Ordinance #13-09-03-001. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

Smithfield Road Improvements
CMAQ Design Contract Modification

Fred Boone, Town Engineer, reported that an environmental site assessment required by NCDOT was not included in the original contract for Smithfield Road Improvements and asked Council for approval of a contract modification in the amount of \$3,368.

...Motion by Councilor Tripp to approve the proposed change order to the design services contract and authorize the Town Manager to execute the contract modification. Motion seconded by Councilor Poirier and carried unanimously.

ITEM X. NEW BUSINESS

Council Policy – Knightdale Station Park Rules

Tina Cheek, Parks and Recreation Director, presented proposed rules for the new park as a Council Policy and answered questions from Council.

Council instructed staff to change the proposed speed limit from 20 to 17 mph and include a stipulation requiring a permit for overnight camping.

...Motion by Councilor Eddins to approve the Knightdale Station Park rules with two changes discussed. Motion seconded by Councilor Tripp and carried unanimously.

ITEM XI. OTHER BUSINESS

None at this time.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Tripp reported the September meeting has been cancelled.

B. Finance

No report.

C. Public Safety

Councilor Eddins noted the Public Safety Committee did not meet.

D. Nominating

...Motion by Mayor Pro Tem Chalk from the Nominating Committee to appoint Adrian Dixon to the Old Town Oversight Committee. Motion carried unanimously.

E. Liaison Reports

Mayor Pro Tem Chalk reported that the Parks and Recreation Advisory Board is participating in the Town's branding efforts.

Mayor Pro Tem Chalk reported meeting with NCDOT representatives regarding enhancement funding available for day lily beds at I540 and Knightdale Boulevard.

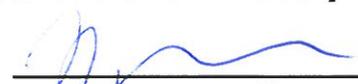
ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

...Motion by Councilor Eddins at 7:36 to enter closed session pursuant to N.C.G.S. 143-318.11, (a)(3), to consult with legal counsel in order to preserve the attorney-client privilege between the attorney and the town council, which privilege is hereby acknowledged, and to receive legal advice and give instructions concerning settlement of a dispute arising from the Knightdale Station Phase I Construction Contract. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Eddins to adjourn at 8:07 p.m. Motion seconded by Councilor Tripp and carried unanimously.


Town Clerk Suzanne M. Yeatts


Mayor Russell B. Killen