



KNIGHTDALE PUBLIC SAFETY COMMITTEE MEETING MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

October 16, 2013

The Knightdale Public Safety Committee met at 6:00 p.m. at the Knightdale Town Hall Conference Room.

Present: Councilman Jeff Eddins; Councilman James Roberson; Councilman Mike Chalk

Staff Members Present: Seth Lawless, Town Manager; Jason Godwin, Police Chief; Tim Guffey, Fire Chief; James Overton, Finance Director

The meeting was called to order by Councilman Eddins at 6:05 pm.

Chief Guffey presented the committee with an update of the fire department.

- The department has run 1,002 calls to date this year, which is slightly ahead of last year.
- Approximately \$900,000 in fire loss with 12 million of saved property. There have been 22 structure fires.
- Average response time is 4 minutes and 39 seconds, for structure fires the average response time is 5 minutes and 12 seconds.
- Average number of personnel responding to structure fires is 16. The previous three year average is 13-14.
- Have added 12 new volunteers, 4 of which were PSO's.
- Current personnel include 9 fulltime, 12 limited service, and 35 volunteers. It is planned to cap the total number at 60.
- Hiring process is under way to fill the vacant positions.
- Mark Guy was promoted to the rank of Lt.
- The department is working on building a training facility behind the station. It is believed that it will have a positive impact on the ISO rating.
- Soldiers from the army reserve center have inquired about using the departments training facilities.
- The documentary done by EWTN has been completed and was a success.
- Open house is scheduled for this Saturday from 10 am until 2 pm.

Chief Godwin discussed the need for equipment to allow officers a better means of patrolling the park and greenway. He disseminated pricing information on patrol bikes and a Segway for potential use in the park. He also disseminated pricing information on several different utility vehicles for patrolling the greenway.

Councilmen Eddins and Roberson indicated their belief that a gasoline powered vehicle was needed for both the park and the greenway. The town manager indicated that a need would probably exist after the first of the year when the weather changed. Chief Godwin indicated that he would continue to investigate the various types of vehicles and their associated cost.

Chief Godwin disseminated information regarding the reorganization of the police department which goes into effect on November 1, 2013. He also disseminated a draft job description and associated financial information pertaining to a proposed accreditation manager position. The public safety committee expressed their support of the idea and referred the associated cost questions to the finance committee.

The meeting adjourned at 6:55pm.



Councilman Jeff Eddins
Committee Chairman