



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

January 15, 2014

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors James Roberson, Mark Swan, Dustin Tripp, and Randy Young.

ABSENT: No one.

Staff Members Present: David York, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Town Clerk/HR Director; Chris Hills, Planning Director; Fred Boone, Town Engineer/Public Works Director; Brian Bowman, Communications Director; Jimmy Overton, Finance Director; Jennifer Currin, Senior Planner; Keith Archambault, IT Administrator; Jason Godwin, Police Chief; Tina Cheek, Parks and Recreation Director; Tim Guffey, Fire Chief; Erin Carden, Accreditation Manager.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Young.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Roberson to adopt the agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM II. APPROVAL OF MINUTES

December 18, 2013

...Motion by Mayor Pro Tem Chalk to approve the minutes of December 18, 2013. Motion seconded by Councilor Tripp and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Years of Service Awards

Mayor Killen presented Years of Service Awards to the following employees:

- 25 Years: Reed Alexander, Public Works Operations Supervisor
- 10 Years: Don Ayscue, Police Detective
- 5 Years: Steve Bailey, Police Corporal
Fred Boone, Town Engineer/Public Works Director
Richard Haynes, Police Sergeant

B. Charlie White Proclamation

Mayor Killen recognized Charlie White and presented him with a proclamation on the occasion of his 100th birthday.

C. Introduction of Accreditation Manager

Police Chief Jason Godwin introduced Erin Carden as the Town's new Accreditation Manager for the Police Department.

D. Dog Park Naming Donation

Mayor Killen noted the donation for naming rights to the Town's new dog park by Steve Wilder in honor of his father.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

Nothing at this time.

ITEM V. CONSENT AGENDA

- A. 2014 Meeting Schedules Revision
Adopt Revised 2014 Finance Committee Meeting Schedule.
- B. Position Classification Plan Revision
Adopt Revised Position Classification Plan as presented effective immediately.
- C. Budget Amendment 2014 10
Adopt Budget Amendment 2014 10.

Councilor Swan questioned the title changes included in the revised Position Classification Plan.

Police Chief Jason Godwin responded that the proposed changes do not affect the pay structure or job duties of the positions and would not negatively affect individual employees moving forward.

...Motion by Councilor Roberson to approve the consent agenda. Motion seconded by Councilor Tripp and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

Langston Ridge UAA Assignment to New Hill, LLC
Public hearing opened at 7:11 p.m.

Senior Planner Jennifer Currin reported the purpose of the proposed amendment to the Langston Ridge Subdivision Development Agreement is to reassign it from MDChadwick Company to New Hill, LLC and answered questions from Council.

No one else approached.

...Motion by Councilor Tripp to close the public hearing at 7:13 p.m. and approve the Development Agreement. Motion seconded by Councilor Young and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS

AN-1-14 Malaby's Church Property Annexation

RES# 14-01-15-001

Senior Planner Jennifer Currin presented a voluntary annexation petition from Knightdale property owners of approximately 4.45 acres comprising three parcels adjacent to Forestville Road near the intersection with Old Knight Road.

...Motion by Councilor Young to adopt RES# 14-01-15-001 setting the date of public hearing for February 3, 2014. Motion seconded by Councilor Swan and carried unanimously.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

Construction Projects Update

Town Engineer Fred Boone gave an update on current town projects.

ITEM X. NEW BUSINESS

Nothing at this time.

ITEM XI. OTHER BUSINESS

Mayor Killen noted there would be a special meeting held on February 1, 2014 at 9 a.m. at the Public Safety Center.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Tripp reported the committee's direction for staff to proceed with installing "Share the Road" bicycle signage and sharrows on First Avenue and installation of two new speed limit signs in the Emerald Pointe subdivision.

B. Finance

No report.

C. Public Safety

Councilor Roberson noted work with citizens in Emerald Pointe subdivision, revamping of code of ordinances, fire expansion of emergency operations plan, and commended the Police Chief and staff for the recent recognition ceremony.

Mayor Pro Tem Chalk spoke about implementing amendments to the Wrecker Rotation policy February 1, 2014.

D. Nominating
No report.

E. Liaison Reports
Councilor Young gave an update from the most recent Old Town Oversight Committee meeting regarding a proposed crosswalk across First Avenue and thanked Town Engineer Fred Boone for investigating sidewalk repairs along First Avenue.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

...Motion by Councilor Roberson to enter closed session at 7:24 p.m. to discuss a personnel matter. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Tripp to adjourn at 7:36 p.m. Motion seconded by Councilor Swan and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts