



KNIGHTDALE PUBLIC SAFETY COMMITTEE MEETING MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

April 15, 2015

The Knightdale Public Safety Committee met at 6:00pm in the Council Chambers of Town Hall.

Present: Councilman James Roberson

Staff Members Present: Tim Guffey, Fire Chief; Lawrence Capps, Police Chief

Councilman Roberson called the meeting to order at 6pm. The minutes from the January 21st PS Committee meeting were reviewed and approved.

Chief Capps briefly discussed the staffing needs within the department. Two recent lieutenant resignations have left vacancies at that level, and one line officer position remains unfilled. The Police Department command staff is working with Human Resources to post the positions and create assessment processes for qualified applicants.

A review of 1st quarter crime trends was also discussed. The report was highlighted by a 24% reduction in reported criminal activity from the 4th quarter of 2014. Crime is also trending downward slightly at 4% compared to this same time last year. Chief Capps also reviewed the agency's 2014 Biased-Based Policing Practices report. The report revealed that arrests, enforcement actions, and searches are relevantly consistent across gender, racial, and ethnic spectrums when compared to the community's overall demographic.

A draft proposal was presented by Chief Capps regarding the creation of a Police Community Relations Board. The document outlined a mission and purpose for the board, as well as a recommended selection process for potential board members. The proposal is currently under review by the Mayor, Council, and the Town Manager.

Chief Guffey reported that the Fire Department's duty crew plan was experiencing some success. The department has been able to staff a 4th firefighter during the general work week and daytime hours. Chief Guffey stated the department could benefit from more participation on nights and weekends, and has suggested the plan be incentivized to attract participants. He estimates such an incentive would cost about \$24,000 and the funds are being requested for that purpose for the 2016 fiscal year.

Chief Guffey also reviewed a letter from the NC State Fireman's Association regarding their recommendation to purchase a bond for Knightdale's firefighter relief fund. After conversations with the Town's Finance Department, it was determined that adequate insurance may already be in place, and Chief Guffey did not support the purchase of any additional insurance.

The meeting was adjourned at 6:50pm.



Councilman James Roberson
Committee Chairman