



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

July 15, 2015

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors James Roberson, Mark Swan, and Randy Young.

ABSENT: Councilor Dustin Tripp.

Staff Members Present: Seth Lawless, Town Manager; Suzanne Yeatts, Administrative Services Director; Whitney Ledford, Town Clerk; Chris Hills, Development Services Director; Jennifer Currin, Senior Planner; Benjamin Turnmire, Intern; Brian Bowman, Communications Director; Jason Brown, Senior Planner; Lawrence Capps, Police Chief; Tina Cheek, Parks, Recreation, & Cultural Resources Director; Fred Boone, Public Works Director.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Mayor Killen.

ITEM I. ADOPTION OF AGENDA

...Motion by Mayor Pro Tem Chalk to adopt the agenda with the following amendment:

MOVE: Item XI New Business before Item III Presentations.

Motion seconded by Councilor Young and carried unanimously.

ITEM II. APPROVAL OF MINUTES

Nothing at this time.

- ITEM XI. NEW BUSINESS *This item was moved upon adoption of the agenda.*
Knightdale Station Park Master Plan Update
Senior Planner Jennifer Currin gave an update on Knightdale Station Park's Master Plan and answered questions from Council.

Zak Pierce, representing CLH Design, spoke about the revised park master plan and pointed out new elements.

Council voiced concerns and made suggestions including: revising the amphitheater seating, separating the playground and skate park areas, options for shelter C site, additional playgrounds, scout area, and parking.

Parks Director Tina Cheek suggested adding a walkway with lighting within the amphitheater area.

...Motion by Councilor Swan to excuse Mayor Pro Tem Chalk. Motion seconded by Councilor Young and carried unanimously.

Mayor Pro Tem Chalk exited the meeting at 7:39 p.m.

- ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS
- A. Introduction of New Town Clerk
Administrative Services Director Suzanne Yeatts introduced Whitney Ledford as the new Town Clerk.
 - B. Introduction of New Development Services Engineer
Development Services Director Chris Hills introduced Joseph Turner as the new Development Services Engineer.

- ITEM IV. PUBLIC
- Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.**
- A. Open to the Public
Nothing at this time.
 - B. Report on Citizen Inquiries
Nothing at this time.

- ITEM V. CONSENT AGENDA
- A. Fee Schedule Amendment
...Adopt Fee Schedule Amendment effective July 1, 2015.

B. Knightdale Station Street Names

RES #15-07-15-001

...Adopt Resolution #15-07-15-001, Street Name Approval for Knightdale Station Subdivision Phase 3 and Collector Road C.

C. Time Warner Service Update

...Approve Time Warner Service Upgrade Proposal and allow Town Manager to execute the contract for upgraded fiber service.

...Motion by Councilor Roberson to adopt the Consent Agenda. Motion seconded by Councilor Young and carried unanimously.

ITEM VI. LAND USE REVIEW BOARD REPORTS

Nothing at this time.

ITEM VII. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

YMCA/TOK Easement/Use Agreements

RES #15-07-15-002

Public hearing opened at 7:42 p.m.

Senior Planner Jennifer Currin presented easement and use agreements pertaining to the YMCA's responsibility for a pro-rata share of maintenance of some BMP costs and maintenance and repair of their facilities on our property. There are 3 Deed of Easements and a Waiver of Defaults being considered. Ms. Currin answered questions from Council and recommended that Council approve the YMCA/TOK Deed of Easements and adopt Resolution #15-07-15-002.

No one else approached.

...Motion by Councilor Roberson to close public hearing at 7:45 p.m. Motion seconded by Councilor Young and carried unanimously.

...Motion by Councilor Young to approve the YMCA/TOK Deed of Easements, adopt Resolution #15-07-15-002, and approve waiver of defaults. Motion seconded by Councilor Roberson and carried unanimously.

ITEM VIII. SET PUBLIC HEARINGS

Nothing at this time.

ITEM IX. TOWN ATTORNEY
Nothing at this time.

ITEM X. OLD BUSINESS
Nothing at this time.

ITEM XII. OTHER BUSINESS
Nothing at this time.

ITEM XIII. COMMITTEE REPORTS

A. Planning and Engineering
Councilor Swan reported that the meeting was canceled.

B. Finance
No report.

C. Public Safety
No report.

D. Nominating
No report.

E. Liaison Reports
No report.

ITEM XIV. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS
...Motion by Councilor Swan to enter closed session at 7:48 p.m. pursuant to NC General Statute 148-318.11-3 regarding PLT Construction and Town of Knightdale. Motion seconded by Councilor Young and carried unanimously.

ITEM XV. ADJOURNMENT
...Motion by Councilor Swan to adjourn at 8:17 p.m. Motion seconded by Councilor Young and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts