

**Old Town Advisory Committee
August 13, 2015**

Minutes

I. CALL TO ORDER

At 7:00 p.m. Vice Chair Brandon McLean called the meeting to order.

II. ROLL CALL

The following members were present:

Randy Jones, Bernice Dupree, and Brandon McLean.

LURB Member Liaison present: None.

Town Council Members present: None.

Staff Members present: Chris Hills, Fred Boone, Jason Brown, and Whitney Ledford.

Others present: None.

III. APPROVAL OF MINUTES

May 14, 2015

Bernice Dupree motioned to approve, seconded by Randy Jones, motion carried unanimously.

IV. ADMINISTRATIVE ITEMS

Development Services Director Chris Hills shared a concern presented to him regarding a box truck that has been left by the side of the road. Being that this is in violation of a town ordinance, he will be contacting Lawrence Capps.

In addition, Mr. Hills discussed other concerns including tree clippings that have been left on First and Second Avenue and asphalt cut in front of the Knightdale Chamber of Commerce building. He will be following up on both issues.

V. OLD BUSINESS

A. Railroad Crossings

Town Engineer Fred Boone provided an update regarding his conversation with Virgil Holman, owner of the Carolina Coastal Railway. There are improvements scheduled for streets including Poplar and Robertson. Mr. Boone also discussed his

vision for other street sections on the railroad and answered questions from the committee.

B. CDBG - Main Street Sidewalk Update

Fred Boone updated the committee stating the project is almost complete. There are a few items being adjusted presently, however, the project should be completed soon. Fred answered questions from the committee.

Chris Hills addressed a question from Bernice Dupree regarding this project's avenue of funding. He explained how the project was funded by a Wake County CDBG grant.

Senior Planner Jason Brown requested this item be removed from the future agenda.

Brandon McLean motioned to approve removal of item, seconded by Bernice Dupree, motion carried unanimously.

C. CrossTies Initiative (John Rex Endowment Grant) Update

Jason Brown reported a grant is funding this project and the Town is currently working in conjunction with The Department of Transportation to complete it. The goal is to build a sidewalk over the railroad leading to the new Farmer's Market.

Fred Boone estimated this project that should be completed late fall 2016 or early spring 2017.

D. Hair Junction Area Sidewalk Improvement Update

Fred Boone informed the committee that the original contractor was not responsive to this project, therefore, the purchase order was canceled and a new bidding process has been put into place awaiting Councils approval. Fred Boone answered questions from the committee regarding The Junction's opinion of the project.

E. Community Helpers Update

Jason Brown provided an update regarding complaints of a noise disturbance. A solution has been suggested in which patrons must not arrive before 7 a.m. or they must move to the back of the line. Mr. Brown suggests the committee continue to monitor the situation and stated the police department has agreed to partner with this operation.

Chris Hills expressed that this organization is a benefit to the community despite the issues that have arisen during the establishment process and feels continued support is important.

F. Old Town Gateway Banners

Jason Brown updated committee members of new banners and signs that have been hung in Knightdale Station Park. In addition to these improvements, a monument will soon be installed. Mr. Brown also reminded the committee that the picnic center at the park has been named after Billy Wilder and his wife for their contributions to the community.

VI. NEW BUSINESS

A. Caboose Museum

Jason Brown shared information regarding a possible caboose museum and discussed with committee members some of the ideas that have been laid forth thus far. Staff plans to generate a motion to bring before Council.

Bernice Dupree gave suggestions for this idea including Plexiglas pictures, an evolving time concept, and a flyer or brochure inside the caboose.

Brandon McLean stated since this idea was presented by Councilor Young he asks that this item remain on the agenda to discuss again once Councilor Young is present. Mr. McLean also suggested asking Old Town citizens to send in old photos of Knightdale to include in the museum.

Jason Brown suggested moving this item to Old Business for the next meeting.

B. Knightdale Station Park Master Plan Update

Jason Brown provided an update on the Knightdale Station Park Master Plan. The park has been definite as a success in the community. Council has now been presented with additional updates to continue improving the park. In addition, Mr. Brown expressed that other ideas are being considered for Harper Park.

Fred Boone elaborated on Harper Park stating there were plans in place to improve it however, these plans never followed through.

Committee members further discussed with staff thoughts regarding Harper Park and its future.

Jason Brown suggested removing this item from the agenda stating staff will keep the committee up to date as needed and will add the item back to the agenda if necessary.

VII. MEMBER INQUIRIES/REPORTS

A. Staff Follow-Up on Previous Month's Inquiries

None at this time.

B. New Inquiries/Reports

Brandon McLean expressed concerns regarding the speed limit on First Avenue. Mr. McLean stated with the new brewery comes more foot traffic. The speed limit on First Avenue is currently posted at 25 and 35 mph however; citizens have commented that many cars drive much faster. There are safety concerns for the future patrons of the brewery and Mr. McLean would like to see the speed limit 25 mph for the full stretch of road.

Staff and committee discussed possible options for this concern.

The committee would like Council to discuss this item and therefore request this item to be moved to the Planning and Engineering Committee.

Brandon McLean motioned to move this item to the Planning and Engineering Committee, seconded by Randy Jones, motion carried unanimously.

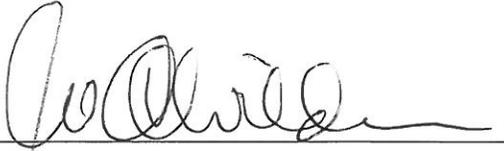
Randy Jones broached a concern stating there are several trees that need to be removed in Old Town.

Brandon McLean suggested a contractor to remove these trees.

Chris Hills requested this item be added to the next agenda.

VIII. ADJOURNMENT

Having reached the end of the evening's agenda and hearing no further discussion, Brandon McLean motioned to adjourn the meeting, Randy Jones seconded, motion carried unanimously.



Attest, Chairman of the Old Town Advisory Committee, Billy Wilder



Clerk to the Old Town Advisory Committee