

**CLASS TITLE:** Firefighter

**NCLM CLASS CODE:** 30090

**POSITION NUMBERS:** 7030-7041

**SALARY GRADE:** 13

**PURPOSE OF CLASS:** Under the supervision of the Fire Captain provides rapid fire-suppression response to protect life and property by controlling and extinguishing fires. Persons in this position also respond and render aid to medical emergencies, natural disasters and other emergencies in addition to maintaining fire equipment and providing training to the public on fire and life safety education. This position is classified as non-exempt and is subject to the Fair Labor Standards Act overtime regulations.

**PRIMARY TASKS:**

- ❖ Responds promptly and efficiently to fire, rescue, hazardous materials, and medical alarms both on and off duty.
- ❖ Uses the apparatus, hoses, ladders, fire suppression tools, rescue tools, and medical equipment to mitigate the incident efficiently when on the scene.
- ❖ Conducts programs to groups of people and in schools, businesses, and nursing homes on topics pertaining to fire extinguishers, fire training, and emergency management.
- ❖ Assists crew with inspecting business, public, and private properties for fire and life safety hazards according to the North Carolina Fire Prevention Code.
- ❖ Maintains fire hydrants on an annual basis.
  - Tests hydrants by checking the static, residual, and flow pressure.
  - Inspects hydrants.
  - Corrects problems found during the inspection of the hydrant when possible or contacts the proper department for repairs.

- ❖ Maintains equipment on apparatus to include daily, monthly, and annual testing.
  - Tests and rotates hose.
  - Tests ladders annually.
  - Performs test on any equipment where warranted.
- ❖ Inspects fire apparatus on a daily basis
  - Cleans, washes and waxes apparatus as needed.
  - Responsible for ensuring that the apparatus is repaired properly.
  - Checks fuel and water levels in fire apparatus
- ❖ Completes daily, monthly, and annual reports on the testing of fire and medical equipment based on the National Fire Protection Association and NC Office of EMS standards.
  - Checks medical equipment and oxygen bottle.
  - Checks Automatic Electronic Defibrillator to see if the battery is charged.
- ❖ Ensures that the fire station and property is ready for public inspection at all times.
  - Vacuums and cleans building.
  - Responsible for daily upkeep of building and grounds.
- ❖ Maintains daily maintenance records and completes maintenance and equipment reports.
- ❖ Completes daily training on fire and medical procedures. A minimum of 20 hours per month is required, which must include 16 hours of company drill.
- ❖ Performs related duties as assigned.

**EQUIPMENT OPERATED:** Frequent use of fire and medical equipment including hose lines, nozzles, pumps, hydrants, extinguishers, ladders, hand tools, extrication tools, air masks, defibrillator, etc.

**REPORTING RELATIONSHIP:** This position reports to the Fire Captain.

**WORKING CONDITIONS:**

- ❖ Employee has regular exposure to dangerous situations under adverse conditions, including smoke, heights, fire, fumes, heat, cold, emergency driving, etc.
- ❖ Employee exposed to inside and outside environmental conditions, both hot and cold weather.
- ❖ Employee is frequently exposed to dangerous situations with fire and medical emergencies.
- ❖ Must be able to work shifts that are 24 hours in length.
- ❖ Must be able to respond to call backs on days off to assist with emergency situations.
- ❖ Must be able to wear and work in fire department breathing apparatus and protective clothing.
- ❖ Must be able to physically perform the basic life operational functions of reaching, standing, walking, lifting, grasping, talking, hearing, and performing repetitive motions.
- ❖ Must be able to perform heavy work exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.

**JOB CONTEXT:** This position works 24 hour shifts in a 28 day cycle up to or exceeding 212 hours for the cycle. Weekends and overtime are necessary to fulfill job duties upon approval from the Fire Chief. The stress level of the job is moderate to high.

**QUALIFICATIONS OF CLASS:**

**EDUCATION:** High School Diploma or GED required.

**EXPERIENCE:** None

**KNOWLEDGE, SKILLS, AND ABILITIES:**

- ❖ Knowledge of fire departmental policies and procedures.

- ❖ Knowledge of fire ground procedures including fire streams, forcible entry, fire behavior, water supplies, salvage and overhaul.
- ❖ Knowledge of emergency medical care procedures.
- ❖ Knowledge of command procedures.
- ❖ Knowledge of sprinkler systems.
- ❖ Knowledge of alarm and communication procedures.
- ❖ Skill in use of assigned equipment.
- ❖ Basic reading, writing and math skills used in primary tasks.
- ❖ Ability to complete assignments as scheduled.
- ❖ Ability to meet and deal courteously and tactfully with the general public.
- ❖ Ability to establish and maintain effective working relationships with other employees, representatives of emergency agencies, and the general public.
- ❖ Skill in the use of Microsoft Windows programs.
- ❖ Ability to deal effectively with emergency situations.

**SPECIAL REQUIREMENTS:**

North Carolina Firefighter Level II Certification  
North Carolina EMT-B Certification  
OSHA Mandated Blood borne Pathogens Training  
North Carolina Hazardous Materials Level I Operations Certification  
ICS 100, 200; NIMS 700, 800 Incident Command Certificates