



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

September 15, 2010

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, NC.

PRESENT: Mayor Russell Killen; Mayor Pro Tem Mike Chalk;
Councilors Jeff Eddins and Terry Gleason.

ABSENT: Councilors Tim Poirier and James Roberson.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Town Clerk/HR Director; Chris Hills, Planning Director; Fred Boone, Town Engineer; Shawn Brown, Public Safety Director; Tracy Solomon, PSO Detective; Orlando Soto, Public Safety Officer; Mat Boryla, PSO Detective.

Meeting called to order by Mayor Killen at 7:04 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Gleason.

ITEM I. ADOPTION OF AGENDA

**...Motion by Mayor Pro Tem Chalk to adopt the agenda.
Motion seconded by Councilor Eddins and carried
unanimously.**

ITEM II. APPROVAL OF MINUTES

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

Recognition of Retirees Susie Hinnant and David Simmons

Mayor Killen recognized Susie Hinnant for fifteen years of service with the Finance Department and presented her with a plaque.

Mayor Killen recognized David Simmons for over nine years of service with the Police division noting part of that time was served as Interim Police Chief. Mayor Killen presented Mr. Simmons with his service revolver and badge.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

Vickie Daniels, resident of Knightdale and Manager of Park Place Apartments, thanked David Simmons for his service to the Town.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

A. Bicycle/Pedestrian Planning Grant Application
RES #10-09-15-001

Adopt Resolution #10-09-15-001 in support of the Town's Pedestrian Planning Initiative and Grant Funding Request from the North Carolina Department of Transportation.

B. Budget Amendment #2011-03 – Prior Year Encumbrances
Adopt Budget Amendment #2011-03 to:

- **Transfer \$240,000 to Capital Project Fund for Phase II of Greenway project;**
- **Transfer \$240,000 to Capital Project Fund for Knightdale Park project;**
- **Appropriate 2010 JAG Grant funds of \$8,254;**
- **Appropriate prior year encumbrances.**

C. Budget Amendment #2011-04 – Capital Project Ordinance
Adopt Budget Amendment #2011-04 to close out completed projects: Fire Truck, EWTV Studio, and Lynnwood Road.

D. Eastern Wake Fire Department Contract Amendment
Approve amendment to contract adding Carillon Assisted Living Property located on Hodge Road with no change in annual fee for all properties included in the contract.

...Motion by Councilor Eddins to adopt the consent agenda. Motion seconded by Councilor Gleason and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

When speaking during a public hearing, please state your name and address clearly before speaking. Please designate a spokesperson for large groups. If you anticipate speaking tonight, please print your name and address on the form located on the entry table. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney. Everyone must speak from the podium to assure an accurate record of testimony.

AN-2-10 Princeton Manor Lots Annexation
ORD #10-09-15-001

Public hearing opened at 7:10 p.m.

Planning Director Chris Hills presented the voluntary annexation petition from the owners of two lots in the Princeton Manor subdivision totaling 0.61 acres along with intervening public right-of-way west of Hodge Road and along Lyndhurst Falls Lane.

No one approached.

...Motion by Councilor Eddins to close the public hearing at 7:11 p.m. and to adopt Ordinance #10-09-15-001. Motion seconded by Councilor Gleason and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

None at this time.

ITEM X. NEW BUSINESS

A. Design Fee Proposal for Knightdale Park

Parks and Recreation Director Tina Cheek presented a proposal from CLH Design for the design of Phase One of the proposed park and answered questions from Council.

Town Manager Seth Lawless added that CLH Design is the firm who completed the park's conceptual plan and staff recommends continuing to contract with CLH as they are familiar with the property.

...Motion by Mayor Pro Tem Chalk to approve fee proposal and authorize Town Manager to sign. Motion seconded by Councilor Gleason and carried unanimously.

B. Beaverdam Subdivision Phases 1A and 1B

Declaration of Incomplete Infrastructure Improvements
RES #10-09-15-002

Fred Boone, Town Engineer, presented a resolution recognizing that the infrastructure is complete for phases 1A and 1B of the subdivision and explained this is the first step that must be taken to call the performance bonds on the work totaling \$214,321.01.

Mark Bowles of Gateway Bank, lender on the project, commented that the delay in this project is due to the bankruptcy process but a buyer is in place to purchase the land which will most likely occur in early 2011.

Town Manager Seth Lawless noted the level of frustration over incomplete infrastructure and construction and the need to move forward.

Town Engineer Fred Boone noted the most immediate need is the final layer of asphalt which is estimated to take about 60 days to complete.

Mayor Killen suggested approving the resolution and having staff report on the status at the October 20, 2010 meeting.

...Motion by Councilor Gleason to adopt Resolution #10-09-15-002. Motion seconded by Councilor Eddins and carried unanimously.

C. Special Event Permit Request to Waive Fees

Town Manager Seth Lawless reported that Jun Lee of Black Belt World plans to hold a 5K Run in town on October 30, 2010 which would require temporary road closings and Mr. Lee has requested fees be waived of approximately \$1,500 for Town staffing.

Public Safety Director Shawn Brown added that East Wake Soccer league has games scheduled at the Forestville Road site which will impact traffic along the route of the run.

Buck Peruso of Black Belt World noted that World Karate Do students would have permission to park along the side of Black Belt World.

Council expressed support for the race but instructed staff to discuss alternatives to consider with East Wake Soccer.

Leah Fleischhauer, representing World Karate Do, expressed concern over the impact the race would have on their ability to remain open during the event.

ITEM XI. OTHER BUSINESS

Town Manager Seth Lawless asked for clarification on whether there would be a joint meeting with the Parks and Recreation Advisory Board on September 22, 2010 at 7:00 p.m.

Mayor Killen responded that Council would plan to have a joint meeting with the Advisory Board to review the baseball and softball participant survey results.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering
No report

B. Budget
No report

C. Public Safety
No report

D. Nominating
No report

E. Liaison Reports
No report

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

ITEM XIV. ADJOURNMENT

...Motion by Councilor Eddins to adjourn at 7:59 p.m. Motion seconded by Councilor Gleason and carried unanimously.



Mayor Pro Tem James M. Chalk



Town Clerk Suzanne M. Yeatts