



# KNIGHTDALE OLD TOWN ADVISORY COMMITTEE MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

**September 8, 2016**

The Knightdale Old Town Advisory Committee met at 7:00 p.m. at the Knightdale Chamber of Commerce Building.

MEMBERS PRESENT: Chairman Billy Wilder, Donald Joyner, Brandon McLean

LURB MEMBER LIAISON PRESENT: No One

TOWN COUNCIL MEMBERS PRESENT: No One

ABSENT: Bernice Dupree, Mike Marsh

Staff Members Present: Jason Brown, Senior Planner Long Range; Jennifer Currin, Assistant Development Services Director; Donna Tierney, Planning Technician

Meeting called to order by Chairman Wilder at 7:03 p.m.

- ITEM I. APPROVAL OF MINUTES  
**...Motion by Mr. Joyner to approve the minutes of July 14, 2016. Motion seconded by Mr. McLean and carried unanimously.**
- ITEM II. ADMINISTRATIVE ITEMS  
Development Services Update  
Senior Planner Jason Brown introduced Jennifer Currin as recently promoted Assistant Development Services Director. One of her new responsibilities is to oversee this board and she will attend meetings quarterly. Ms. Currin spoke about recent promotions within the Development Services Department and how the open Planner/Code Enforcement Officer position will hopefully be filled this fall. Upon Chairman Wilder's request, Ms. Currin provided a brief construction update for current projects.
- ITEM III. NEW BUSINESS  
A. Locally Administered Projects Program Submittal  
Senior Planner Jason Brown explained the Capital Area Metropolitan Planning Organization (CAMPO) has a Locally Administered Projects Program (LAPP) that utilizes federal funding for local roadway, transit, bicycle and pedestrian projects. With a submission deadline of October, staff has decided to submit the Mingo Creek Trail Greenway Connector project, which will link the Mingo Creek greenway to the Knightdale Station Park greenway and Neuse River Trail. The submission will be for right-of-way and easement acquisition along with construction since Town Council has

allocated money in this year's budget for the design of the project. The LAPP funding will be for Federal Fiscal Year 18, which starts October 1, 2017.

Mr. McLean inquired if the acquisition of easements from Duke Progress will impact homeowners. Mr. Brown clarified that no property will need to be purchased, but easements will be required, and it is also possible that land donations may be sought. Ms. Currin added that when the greenway runs through currently undeveloped land, it could count toward open space requirements in the future when developed. Mr. Joyner asked about the width of the proposed easements. Ms. Currin answered that the trail is 10 feet wide with 10 feet of land on each side.

B. K-Fest September 10<sup>th</sup>

Senior Planner Jason Brown announced the inaugural Knightdale Kids Education Festival will be held on Saturday, September 10th, from 10 am-7 pm at Knightdale Station Park Amphitheater. Mr. Brown also made committee members aware of traffic changes and road closures.

ITEM IV. OLD BUSINESS

A. Railroad Crossings/John Rex Endowment Grant Update

Senior Planner Jason Brown explained that there has been no status change regarding the project. DOT is still working to finalize plans and have not resubmitted since the Town provided comments last October. Staff has not seen plans for the Smithfield Road mitigation work.

B. Caboose Museum Follow-Up

Senior Planner Jason Brown explained the Planning and Engineering Committee decided that without a private champion of the project, the Town cannot allocate funds at this time for the caboose museum. The Town is willing to revisit the idea if private funding becomes available.

C. Wilder/Watson House Updates

Senior Planner Jason Brown announced the Knightdale Fire Department will be performing a live fire training exercise on the Watson House on September 14, and explained anticipated road closures and detours. Mr. Brown also discussed the committee's previous recommendation to contact Habitat for Humanity. After discussing with the Town's Purchasing Agent and Fire Department, it was determined that the house needs to be left intact as possible to make the fire training exercise viable.

ITEM V. MEMBER INQUIRIES/REPORTS

A. Staff Follow-Up on Previous Month's Inquiries

None at this time.

B. New Inquiries/Reports

Senior Planner Jason Brown explained staff has received a few questions regarding items accumulating on front porches in the Old Town area. Code Enforcement Officer Matthew Christian is looking into specific complaints; however, the Town Code does not have specific language that allows for enforcement of private front porches. The Town has more ability to enforce the issue if items are creating a nuisance or infestation.

The committee discussed how the Town regulates continuous estate and yard sales. While yard sales are not specifically limited in the Town Code, staff takes frequency and approved zoning uses into consideration when considering enforcement measures.

ITEM VI. ADJOURNMENT

**...Motion by Mr. Joyner to adjourn at 7:42 p.m. Motion seconded by Mr. McLean and carried unanimously.**



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Billy Wilder, Old Town Advisory Committee Chairman



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Donna Tierney, Planning Technician